CTC Board Members are responsible for the ideation, planning and management Cleveland Tri Club activities and organizational efforts. The following are Board Member requirements and duties:

* It is expected that Board Members be active triathletes competing in at least one triathlon annually
* Board Members are expected to attend and actively participate in planning meetings and to make themselves available for CTC planned events whenever possible
* While attending CTC events and activities, Board Members volunteer their assistance to ensure the successful operation of those efforts and also act as ambassadors to nurture relationships with both potential and current CTC Members.
* Board Members must attend at least eight (8) Board meetings per year. Board meetings are typically held on the second Monday of the month at 6:30pm and last for up to 2 hours.
* Board Member presence is required at the annual Big Board Meeting, held at the beginning of December. The Big Board Meeting lasts around 4 hours and is utilized to plan out events for the following year.
* Active participation in all Board meetings is required without encouragement to ensure that all Board Members collectively contribute to the forward progression of CTC.
* You may be asked to lead an event, help plan and/or organize events. CTC events are camps, socials, picnics, club races, weekly training events such as open water swims, brick workouts, runs and other typical triathlon training events.

We also welcome your creativity and ideas to create new activities for membership. This is a volunteer position, and you will NOT receive any type of compensation for your work. Your contributions as a Board Member help to further the sport of triathlon for our membership and for the entire triathlon community in Northeast Ohio. We understand that you may have other responsibilities to family and your profession that may interfere with board meetings or CTC events. We ask that you do whatever possible to attend CTC board meetings and events but understand there may be times when these activities may be missed.

If you have any questions or concerns about these requirements, please reach out to CTC leadership at [clevelandtriclub@gmail.com](mailto:clevelandtriclub@gmail.com).

Please complete the application below. Your application will be reviewed, and you will be contacted by a CTC Board Member regarding next steps.

|  |  |
| --- | --- |
| Full Name |  |
| Address |  |
| City, State, Zip Code |  |
| Phone Number |  |
| Email address |  |

Please underline and/or **bold** your responses to the questions below:

How long have you competed in triathlon?

* Less than 2 years
* 2-5 years
* Greater than 5 years

How long have you been a CTC member?

* Less than 2 years
* 2-5 years
* Greater than 5 years

Which of the 3 triathlon disciplines do you have the most experience?

* Swim
* Cycling
* Running
* Other (add text):

What is your preference in terms of triathlon distance?

* Sprint
* Olympic
* 70.3
* 140.6

Check the CTC activities you’ve participated in:

* Tri Camp
* Brick Workouts
* Open Water Swim
* Socials/picnics
* Webinars/clinics
* Club Race(s)

Skills and Interests: Please select the areas within the Cleveland Triathlon Club that would be of interest:

|  |  |
| --- | --- |
| * Membership | * Sponsorship |
| * Club Events | * Communications & Marketing |
| * Training | * Gear, Casual Wear |
| * Other | * Health & Safety |

Professional skills and experience that you will bring to board:

|  |  |  |
| --- | --- | --- |
| * Board Governance | * Financial Management | * Human Resources |
| * Management and Leadership | * Marketing and communications | * Technology |
| * Legal | * Strategic Planning | * Prior tri club board experience |
| * Prior non-profit board experience | * Education/Training Facilitator | * Social Media |
| * Health & Safety | * Event Planning | * Other |

Please add text responses to the questions below:

Board Members are typically assigned to committee as a primary focus of your volunteer duties. Please select your preference below. (Note: You may assist with more than one area, but one should be selected as your primary assignment)

* Administration (Finance/Legal)
* Communications
* Membership
* Events
* Training
* Partnerships/Sponsors

As outlined above, do you foresee any board meeting/membership conflict(s) with your personal or professional endeavors?

Briefly describe why you are interested in joining the board of Cleveland Triathlon Club and what do you feel you can contribute?

While not required for this position, we’d like to know of any previous experience you may have serving on a non-profit board. Please give us a brief explanation of your previous experience and include descriptions of any leadership roles as well:

Please tell us anything else about yourself that you feel will help our decision to select you to the CTC Board in the space below.

Is there anything else about your background or experience that you would like to share?